

## Lancashire County Council

### Internal Scrutiny Committee

Friday, 10th July, 2020 at 10.00 am to be held as a Virtual Skype Meeting

#### Agenda

##### Part I (Open to Press and Public)

##### No. Item

##### 1. Apologies

##### 2. Disclosure of Pecuniary and Non-Pecuniary Interests

Members are asked to consider any Pecuniary and Non-Pecuniary Interests they may have to disclose to the meeting in relation to matters under consideration on the Agenda.

##### 3. Minutes of the Meeting held on 13 March 2020 (Pages 1 - 6)

##### 4. Redefining Lancashire: Our Approach to Recovery (Pages 7 - 20)

##### 5. Highways Service COVID-19 Response (Pages 21 - 46)

##### 6. Work Planning 2020/21 (Pages 47 - 56)

##### 7. Urgent Business

An item of urgent business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chair of the meeting is of the opinion that the item should be considered at the meeting as a matter of urgency. Wherever possible, the Chief Executive should be given advance warning of any Member's intention to raise a matter under this heading.

##### 8. Date of Next Meeting

The next meeting of the Internal Scrutiny Committee will be held on Friday 11 September 2020 at 10:00am.

**9. Exclusion of Press and Public**

The Committee is asked to consider whether, under Section 100A(4) of the Local Government Act, 1972, it considers that the public should be excluded from the meeting during consideration of the following items of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part 1 of Schedule 12A to the Local Government Act, 1972, as indicated against the heading to the item.

**Part II (Not open to Press and Public)**

**10. Regulation of Investigatory Powers Act 2000: Annual Report** (Pages 57 - 116)

Exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A to the Local Government Act 1972. The report contains information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime. It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

L Sales  
Director of Corporate Services

County Hall  
Preston

## Lancashire County Council

### Internal Scrutiny Committee

**Minutes of the Meeting held on Friday, 13th March, 2020 at 10.00 am in Cabinet Room 'B' - The Diamond Jubilee Room, County Hall, Preston**

#### Present:

County Councillor Matthew Salter (Chair)

#### County Councillors

T Ashton	E Nash
L Beavers	P Rigby
J Fillis	P Steen
S Holgate	D Whipp
E Lewis	G Wilkins

#### 1. Apologies

Apologies were received from County Councillor David O'Toole.

County Councillor Matthew Salter chaired the meeting in the absence of County Councillor David O'Toole.

County Councillor Lorraine Beavers replaced County Councillor Carl Crompton for this meeting.

#### 2. Disclosure of Pecuniary and Non-Pecuniary Interests

None were disclosed.

#### 3. Minutes of the Meeting held on 17 January 2020

**Resolved:** That the minutes from the meeting held on 17 January 2020 be confirmed as an accurate record and signed by the Chair.

#### 4. Gully Cleaning Policy and Attendance

The Chair welcomed County Councillor Keith Iddon, Deputy Leader and Cabinet Member for Highways and Transport; John Davies, Head of Service Highways; Paul Binks, Highways Asset Manager; and Rob Wilson, Area Highways Manager, to the meeting.

The report and presentation shared detailed information in regards to gully repairs including the policies and performance around gully cleaning, budget headline figures, Code of Practice and the Capital Drainage Programme and how members of the public could report issues. The Highway Team were thanked for all the excellent work that they did.

The Capital Highway Drainage Schemes was raised and it was questioned how long it had been since the budget for the scheme had been increased. The committee was informed that this was an issue and had been brought to the attention of the Portfolio Holder for Finance, it was hoped that more funds would be put into the scheme.

Members enquired about what was being done in areas where gullies were completely covered by vegetation. It was noted that the county council was now sourcing these jobs out to sub-contractors to do, the Highways Team would still go out once a year to clean gullies. Regarding the use of sub-contractors the committee was informed that they had performance targets within the contracts for sub-contractors to ensure the work was completed to the necessary standards. With the new contract, members enquired if there would be an improvement in the cyclical cleaning of gullies. It was pointed out that the new contract would be closely monitored.

The committee raised the issue of vehicles being parked over gullies covering them and felt residents should be informed about when the gully cleaning vehicles were due to come out so they could move their cars. The Highways Team noted this was a problem and had already had discussions with the new contractor regarding this. They would try and use appropriate methods to ensure residents were informed in advance.

In relation to determining how roads were categorised, Priority 1, Priority 2 or Reactive, the committee was informed that the policy for these categories would be reviewed annually.

In regards to reporting a number of gully problems in close proximity to each other, members highlighted that each gully problem had to be reported individually and this was time consuming and frustrating.

The committee suggested that there should be more about prevention in the policy and that the county council should be working with others as part of an active program on prevention that would take the county forward. Members were reassured that the county council was working on this.

**Resolved:** That;

- i. The Internal Scrutiny Committee note the report and presentation.
- ii. The Internal Scrutiny Committee thanked the Highways Team for the work they do.

## **5. Pothole Policy and Repair Methods**

The Chair welcomed County Councillor Keith Iddon, Deputy Leader and Cabinet Member for Highways and Transport; John Davies, Head of Service Highways; Paul Binks, Highways Asset Manager; and Harvey Danson, Area Highways Manager.



The report and presentation shared detailed information in regards to the pothole policy and repair methods and included information on performance trends, the National Highways and Transportation Survey, budget headlines, the communication campaign and how members of the public could report issues. The committee was informed that there had been a considerable decline in the number of potholes.

Members welcomed the new full mechanical repair system and the quality of work it did, the issue of no sealing around the edges of repaired potholes was raised. It was noted that the Highways Team was looking to expand this process across the county.

One technique which the committee did not feel was always suitable was spray injection patching. It was pointed out that spray injection patching had been a learning process for the Highways Team. In some locations, like rural roads, it was the right repair process to use. It was about using the right treatment in the right place.

The committee enquired about how many roads were having patching repairs done instead of being resurfaced. It was pointed out to the committee that the Highways Team did not have sufficient funds to resurface all roads needing repair. The funds had to go into repairing of A, B and C roads. The Highways Team had requested further funding to help with this and it was hoped that this would be granted.

Members stated that on occasions residents reporting defects, had difficulties getting through to the contact centre. It was highlighted that the best way to report defects was through the Lancashire County Council Report It website and these would be looked at as soon as possible. The Highways Team wanted to encourage people to use the 'Report It' website but stated that the majority of the defects were picked up by the Highways Team's own inspectors.

**Resolved:** That:

- i. The Internal Scrutiny Committee note the report and presentation.

## **6. ICT and the Relationship with Members**

The Chair welcomed County Councillor Peter Buckley, Cabinet Member for Community and Cultural Services; Glyn Peach, Chief Digital Officer; and Josh Mynott, Democratic and Member Services Manager, to the meeting.

The report presented provided an update to the Internal Scrutiny Committee on the current and forthcoming work relating to Member Development, the Digital Strategy and the BTLS Transition of ICT services back to Lancashire County Council.

The Member Development Working Group monitored and reviewed the member development programme. It ensured that training and development met

councillors' needs and also ensured that training was commissioned appropriately and effectively.

Lancashire County Council's Digital Strategy was approved by councillors in October 2019. The strategy set out the principles on how the county council would move towards a digital delivery model. The emerging priorities supplementing the digital strategy came from the Improvement Journey Programme. The priorities focused on customer experience, employee experience and strong foundation platforms.

Regarding the BTLS transition back to the county council, the committee was informed that the contract with BTLS would come to an end by March 2021. Once the transition programme was completed there were ten vision statements (programme outcomes) that the county council would aim to adhere to:

1. Be able to fully support the business from an IT perspective
2. Be able to look at potential cost savings across the business
3. Be able to procure new IT services
4. Be able to put plans in place to continue to improve the quality of the IT service we provide
5. Be in a position to provide commercially viable services to external third parties
6. Have a smooth Transition for our in-flight projects from BTLS to LCC (including all external projects with WLBC, LANCON, LCC initiated and BTLS initiated)
7. Have no licensing liabilities (under licenced software)
8. Have no unresolved compliancy issues
9. Have the management structure to run the service
10. Understand the cost of providing IT support at a business level & fully understand the breakdown of the cost and value of the returned services.

It was suggested that a Bite Size Briefing could be held in six months' time where the above ten vision statements could be looked at in more detail by county councillors.

It was noted that the level of IT skills varied hugely across all county councillors. It was vital and a challenge to provide a tailored solution for all county councillors. Lancashire County Council would continue to pilot and run schemes through the Member Development Working Group. This would mean member involvement in finding solutions.

Regarding the policy, members stated any policy should have clear targets for reducing the amount of paper the county council used and also the policy should have reference to disabilities. Reducing the amount of paperwork was an aspiration for the county council and it was looking at providing something for disabilities in the policy. Members who had a disability were encouraged to contact the Member Development Working Group.

**Resolved:** The Internal Scrutiny Committee note the report presented.

## **7. Internal Scrutiny Committee Work Programme 2019/20**

The Internal Scrutiny Committee work programme was presented to members along with the work programmes for the other scrutiny committees.

The topics included were identified at work planning workshops held during June and July 2019.

**Resolved:** The report presented be noted.

## **8. Urgent Business**

There were no items of Urgent Business.

## **9. Date of Next Meeting**

The next meeting of the Internal Scrutiny Committee would take place on Friday 15 May 2020 at 10.00am in Cabinet Room B (The Diamond Jubilee Room) at the County Hall, Preston.

L Sales  
Director of Corporate Services

County Hall  
Preston



## Internal Scrutiny Committee

Meeting to be held on 10 July 2020

Electoral Division affected: (All Divisions);
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## Redefining Lancashire: Our Approach to Recovery

(Appendices 'A' refers)

Contact for further information:

Misbah Mahmood, 01772 530818, Senior Democratic Services Officer (Overview and Scrutiny), [Misbah.mahmood@lancashire.gov.uk](mailto:Misbah.mahmood@lancashire.gov.uk)

### Executive Summary

A presentation (Appendix A) to inform members about the approach to recovery in Lancashire following the pandemic.

### Recommendation

The Internal Scrutiny Committee is asked to note the update.

### Background and Advice

Stephen Young, Executive Director of Growth, Environment and Transport will attend the virtual meeting of Internal Scrutiny Committee to give committee members an update on how the county council is Redefining Lancashire: Our Approach to Recovery.

The Internal Scrutiny Committee is asked to note the update.

### Consultations

NA

### Implications:

This item has the following implications, as indicated:

### Risk management

This report has no significant risk implications.

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

NA

# Lancashire defining



Redefining Lancashire: Our Approach to Recovery

NORTHERN  
POWERHOUSE



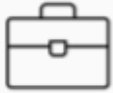
# Covid-19 Impact



**31%** county wide **increase in Jobseeker's Allowance** applicants May 2020 (compared to November 2019). The largest increase was 56% in West Lancashire <sup>2</sup>



**4,932** confirmed **coronavirus cases** <sup>3</sup>



**171,200** **employment furloughs** <sup>4</sup>



**58% decline** in **retail and recreation** activities <sup>5</sup>



**45% decrease** in **public transport** usage and **44% decline** in **workspace** activity in June compared with March 2020<sup>5</sup>



Lancashire includes 3 of the **most deprived places in UK** (Blackpool, Burnley and Blackburn with Darwen) and **8 of England's 10 most deprived LSOAs** (all in Blackpool).



To date, **18,834 redundancies and 82 liquidations** have been announced across Lancashire.<sup>6</sup>



As of May 2020, 7% of the employment age population claimed Universal Credit (May 2020).

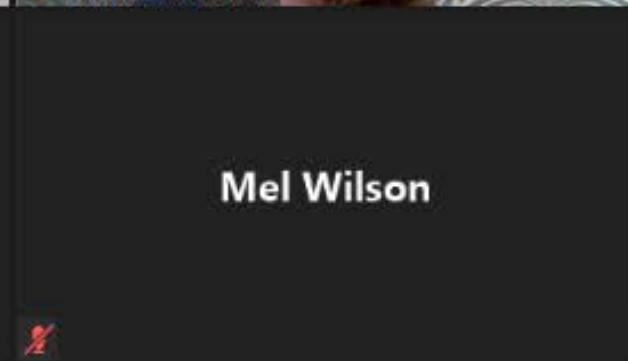
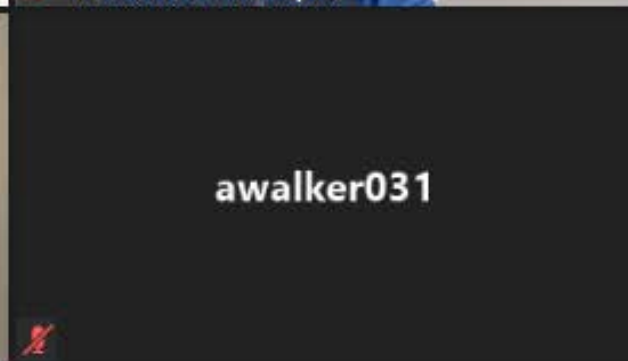
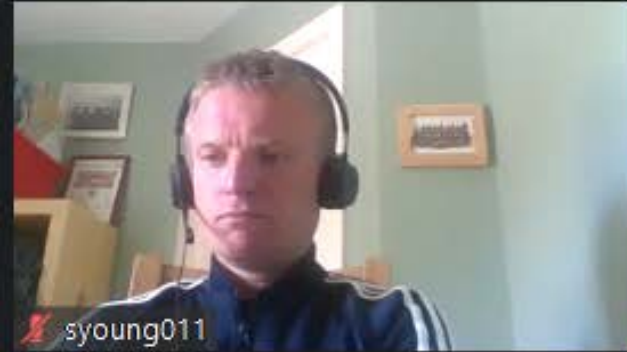


**Self-Employment Income Support Scheme** – **71.8%** of **eligible claimants made a claim**. Total value of claims £123,700,000.



# Economic Recovery Plan – Why?

- Window of opportunity June/July to proactively:
  - influence Government thinking on immediate measures to tackle impacts; and
  - position Lancashire’s ambitions within any future Spending Review
- Engaged Deloitte and the expert panel to:
  - Gather evidence immediately available including known impacts of C-19 on economy
  - Align to Lancashire’s ambitions and existing strategies and documents
  - Consider other threats and direction of travel
  - Prepare a plan/submission to Government that will identify clear priorities aligned to potential range of ‘asks’ (funding, pilots or other) and potential delivery mechanisms



Case 12

# Economic Recovery Plan – Approach

- A strong evidence based approach underpinning our asks.
- The scope of our ambition has been expressed in narrative, short, medium and long term interventions and are distinctive to Lancashire
- A mixed approach considering Place, Sectors and ‘Themes’
  - Place – to ensure the plan is reflective of the scale and diversity of Lancashire
  - Sectors – to align to the known evidence base, strengths and strategies and understand cross cutting industrial capabilities
  - Themes – to shape and cluster potential propositions
- We included a mixture of big projects, potential pilots & quick wins, infrastructure people / workforce & broader priorities across the demographic.
- Panel endorsement was key.



# Ask 1 – Open for Business



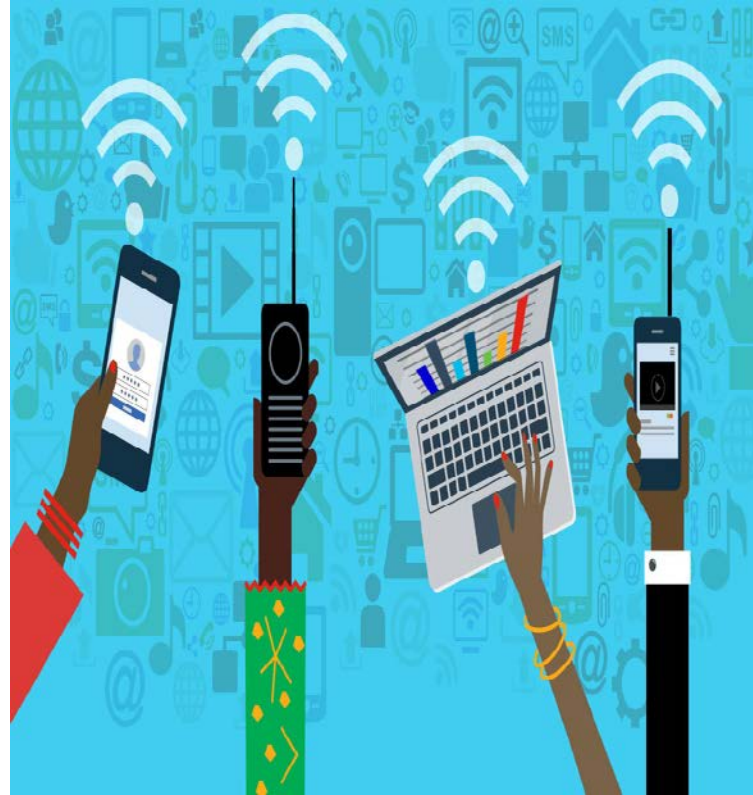


# Ask 2 – Made in Lancashire





# Ask 3 – Strategic Infrastructure Ask



# Sector Watchtower



# Next Steps

- **Greater Lancashire Plan**
- **Industrial Strategy**
- **Continued Dialogue with HMG**



# Lessons Learnt

- **You need to be evidence based in your thinking.**
- **You need to keep lines of communication open with business as it is a fast changing environment.**
- **Be prepared for detailed and long conversations with government.**

# Questions ?

## Internal Scrutiny Committee

Meeting to be held on 10 July 2020

Electoral Division affected:  
(All Divisions);

## Highways Service COVID-19 Response

(Appendices 'A' refers)

Contact for further information:

Misbah Mahmood, 01772 530818, Senior Democratic Services Officer (Overview and Scrutiny), [Misbah.mahmood@lancashire.gov.uk](mailto:Misbah.mahmood@lancashire.gov.uk)

### Executive Summary

A presentation (Appendix A) to inform members about the Highways Service COVID-19 Response to the pandemic.

### Recommendation

The Internal Scrutiny Committee is asked to note the update.

### Background and Advice

Phil Durnell, Director of Highways and Transport, John Davies, Head of Highways, Ridwan Musa, Highways Service Manager – Operations and Marcus Leigh, Highways Service Manager – Infrastructure will attend the virtual meeting of Internal Scrutiny Committee to give committee members an update on how the Highways Service have responded to COVID-19.

The Internal Scrutiny Committee is asked to note the update.

### Consultations

NA

### Implications:

This item has the following implications, as indicated:

### Risk management

This report has no significant risk implications.

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

NA

# Highways Service COVID-19 Response

# General Overview

- Government announcement March 23<sup>rd</sup> 2020 on lockdown.
- Significant disruption to all elements of the highways service.
- Highway Operations delivering only emergency response.
- All other elements of the business had to adapt to an immediate new way of working.
- Period of understanding Government Guidance and how this applied to the service.
- Professional and positive attitude from staff.

# Highway Development Management

- Initially unable to visit sites - affected S278's, S38's and traffic data collection.
- Teams identified as key workers allowed site visits within one week.
- Increased use of IT for less complex sites.
- Technical guidance was drafted for team and developers to deal with lack of data.
- Now Maintaining business as usual with mostly remote working as the new norm.
- Operating in line or better than the private sector who furloughed staff.
- Service delivery is now more sustainable.

# Flood Risk Management

- FRM work immediately adapted to remote working.
- Partnership meetings all adapted to conference calls and continue.
- February floods - public consultations were on hold affecting S19 work, now unlocking .





# Flood Risk Management

- June floods - affected people urged to make their own reports to [highways@lancashire.gov.uk](mailto:highways@lancashire.gov.uk) .
- Initial drop-off in requests for consultations and site meetings/work. Now returning to normal.



# Highway Regulation/Network Management

- **Parking Services:**
- Initial reduction in enforcement covering primary routes only.
- Enforcement increased proportionally as lockdown reduced.
- By July service will be back to pre-lockdown levels including targeted enforcement.
- The Government guidance in terms of providing free parking for NHS staff, health & social care workers and NHS volunteers is still being followed.

# Highway Regulation/Network Management

- **Highway Safety Inspections:**
- Initial reduction in service, concentrating on dangerous defects.
- Normal levels of inspection are now being achieved.
- Driven inspections from July.
  
- **Highway Regulation:**
- First week a large drop off in demand from Utility services.
- Quickly increased as Utility works were classified as essential.
- Utility firms taking advantage of reduced traffic at problematic sites.
- Normal levels of demand on the service are being managed with remote working.

# Highway Regulation/Network Management

- **Road Safety Engineering Team:** operated normally throughout (remote working) and involved in restart initiative.
- **Road Safety Education Team:** Normal workload stopped as schools closed. Team redeployed to Covid19 duties.
- **School Crossing Patrol Service:** Workload stopped as schools closed. Service resuming as school pupil numbers increase.
- **Traffic Signals Team:** Continued to work as normal throughout remotely.
- **Traffic Monitoring Team:** Monitoring traffic flows throughout and supporting the Travel Restart initiatives .

# Highways Service Operations - A Phased Return

## Phase 1 – March/April

Interpret government guidance

Biggest challenge was masks & social distancing

Task methods amended

COVID 19 – Depot and Site Operating Procedure written

A small number of teams return (defects and SL repairs)

On a rota basis

Single person vehicle usage

Emergency works only

Staff and operatives led on the construction of the Temporary morgue at BAE

Staff and operatives provided welfare facilities for Burnley NHS (COVID testing)



# Depot Signs



# Preston Hospital



# Highways Service Operations - A Phased Return

## Phase 2 – April/May

In addition to Phase 1

Interpret updated government guidance

Update COVID 19 – Depot and Site Operating Procedure

More teams return to work

Some low risk capital resume schemes

Staggered start/finish times

Grass cutting functions also resume



# Highways Service Operations - A Phased Return



# Highways Service Operations - A Phased Return

## Phase 3 - May/June

In addition to Phase 2

Interpret continuously updated government guidance

Update COVID 19 – Depot and Site Operating Procedure

All teams return to work

All revenue and capital schemes resume

Contractors welfare pods

New In-situ recycling process

Training to recommence

Assisted with the reopening of the Household Waste Recycling Centres

# Contractors Welfare Pods



# In-situ Recycling





# In-situ Recycling



# In-situ Recycling



# Highways Service Operations - Challenges

## Continuous challenges

Face mask availability

Maintaining social distancing affecting

Single person vehicle usage

method of working for operatives and staff

site layout

some projects may take longer

some projects may have increase in costs

some training courses (numbers)

Appropriate Facilities for training

# Highways Service Operations - Communications

Each year around November / December we hold 12 district member briefings to share the draft capital programme with CC's.

This gives CC's an opportunity shape and influence the programme, ask questions of Cabinet Member and officers and make suggestions for future schemes. The programme is then finalised and goes to cabinet in March and then is available on the intranet



# Capital Programme scheme details are published on the Highways Asset Management Webpages at:

: <https://www.lancashire.gov.uk/council/strategies-policies-plans/roads-parking-and-travel/highway-asset-management-in-lancashire/programme-of-works/>



Search Lancashire.gov.uk

Search

Home / Council / Strategies, policies and plans / Roads, parking and travel / Highway asset management In Lancashire

## Programme of works

### 2020/21 Capital Programme

The Capital Programme for 20/21 was approved by [Cabinet on 12<sup>th</sup> March 2020](#)

The main programmes of work are:

- [ABC roads](#)
- [Unclassified roads](#)
- [Footways](#)
- [Bridges](#)
- [Drainage](#)
- [Traffic signals](#)

In addition to this [Cabinet approved in June](#) the apportionment of an additional £5m

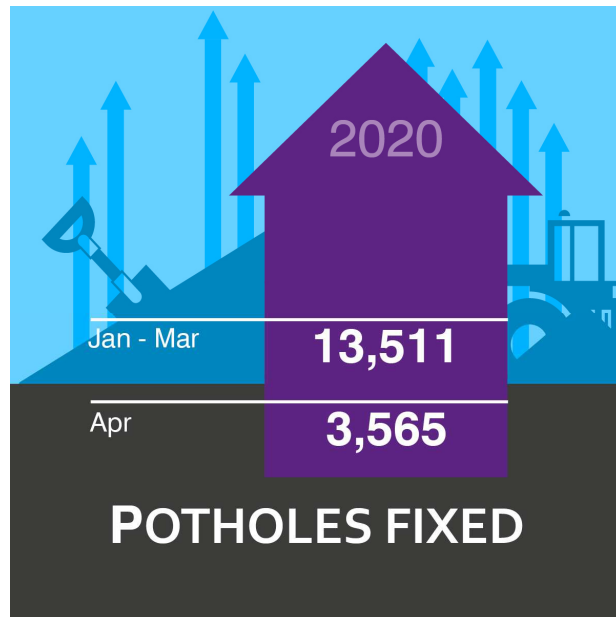
[Approved urgent storm damage schemes](#)

Details of further schemes are being developed.

[www.lancashire.gov.uk](http://www.lancashire.gov.uk)



# Pothole Figures



- On the Pothole Campaign Page :  
<https://www.lancashire.gov.uk/roads-parking-and-travel/pothole/>
- Pothole\Safety Defect performance figures are reported quarterly to CCPI, next meeting 10<sup>th</sup> September:  
<http://council.lancashire.gov.uk/ieListDocuments.aspx?CId=176&MIId=10353>

# A Big Thank You from LCC





## Internal Scrutiny Committee

Meeting to be held on 10 July 2020

Electoral Division affected:  
(All Divisions);

## Overview and Scrutiny Work Programme 2020/21

(Appendices 'A' - 'B' refer)

Contact for further information:

Misbah Mahmood, 01772 530818, Senior Democratic Services Officer (Overview and Scrutiny), [Misbah.mahmood@lancashire.gov.uk](mailto:Misbah.mahmood@lancashire.gov.uk)

### Executive Summary

A single combined work programme for all of the Lancashire County Council scrutiny committees is currently being formulated. A draft copy of the work programme is set out at Appendix A.

The topics included were identified at a work planning workshop for members of the Internal Scrutiny Committee held on 29 May 2020.

### Recommendation

The Internal Scrutiny Committee is asked to:

- i. Suggest any additional topics for potential inclusion on the work programme
- ii. Delegate to the Scrutiny Officers the development and delivery of this programme, identifying appropriate methods of scrutiny, in consultation with the Chairs and with input from any member.
- iii. Temporarily suspend the current Internal Scrutiny Committee work programme (2019/20) and for this to be kept under review

### Background and Advice

As a result of the Covid 19 pandemic, a decision was taken in March to suspend all council committee meetings including scrutiny until further notice. Following the introduction of new regulations and guidance on remote council meetings in April, it was confirmed that the scrutiny function would resume and that a remote work planning session for scrutiny as a whole be arranged for members of the Internal Scrutiny Committee (as the parent scrutiny committee) to receive an update on the journey so far and plans for recovery.

The Covid 19 pandemic has required members and officers to work differently and the wider context has also meant that priorities have changed or shifted in emphasis. However, scrutiny committees have an important role in reviewing how Lancashire

County Council prepared for, and responded to, the Covid 19 pandemic and how the county council aims to recover and assist people and businesses across Lancashire. Therefore a single combined work programme for the foreseeable future and for all scrutiny committees is currently being formulated. A draft copy of the programme is set out at appendix A.

The work programme is a work in progress document. The topics included were identified at a work planning workshop for members of the Internal Scrutiny Committee held on 29 May 2020 and from discussions with all scrutiny chairs and deputy chairs.

A copy of the work programme for 2019/20 is set out at appendix B.

### **Considerations for Scrutiny Topics**

Having a positive vision of what scrutiny might achieve may help to understand how it could work differently. Agreeing topics for inclusion in the work programme is about focusing and directing limited resources to maximise scrutiny's effectiveness:

- National issues will inevitably be subject to enquiries / scrutiny at a national level. ***Consider what you can influence locally.***
- Health, social care and education teams have limited resources to support O&S and non-critical work. ***How can scrutiny support those services without unnecessary extra burdens?***
- Decisions have been made in partnership through the LRF. ***How can you best look at partnership working?***
- Decisions and activities were taken to deal with an unprecedented situation. ***What general lessons can be learned from unique circumstances?***
- Recovery will not be "back to normal". ***Can scrutiny shape the future of the county council / Lancashire?***

In addition to this, and as a tool to narrow the focus further, the following questions could be applied:

- How can scrutiny add value?
- What will have the biggest impact?
- What is the overall aim?

### **Consultations**

NA

### **Implications:**

This item has the following implications, as indicated:



## **Risk management**

This report has no significant risk implications.

## **Local Government (Access to Information) Act 1985 List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

NA



## Overview and Scrutiny Work Programme 2020-2021

Month	Children's Services	Education	External	Health	Internal
<b>June</b>				1. Update from the ICS on NHS Cells for Lancashire and digital and engagement with local people. 2. Temporary changes to clinical services across the ICS during the COVID-19 pandemic	
<b>July</b>	Joint committee meeting on the impact of Covid 19 on children and young people in Lancashire - lessons learnt and recovery		Flooding		1. Redefining Lancashire: Our Approach to Recovery. 2. Highways Service: Covid-19 Response 3. RIPA annual report
<b>September</b>	Protecting vulnerable/valuable children through the pandemic and lessons learnt			Supporting the social care sector including domiciliary care workers	Covid 19 – what comes next? Including building pan-Lancashire working and Democratic involvement in resilience forums and maintaining democratic leadership during a crisis
<b>October</b>	Impact of the pandemic on child poverty and plans in place around recovery		1. LEP – response to the pandemic – economic recovery plan incorporating 'green' principles 2. Impact of pandemic on road safety and lessons learnt		

## Appendix A

<b>November</b>		Impact on education and an update on return to schools			Scrutiny of the Council's response to the Government's call for local councils to invest in street safety
<b>December</b>	Impact of the pandemic on children and young people's mental health – plans in place to support and an update on CAMHS				
<b>Topics carried over from previous work programmes not yet scheduled</b>	Participation strategy update 0-19 Healthy Child programme Road safety Independent children's homes Family safeguarding model Getting to Good plan update	SEND inspection outcome NEET Child poverty – pupil premium and effects on education Lancashire Breaktime SEN equipment in schools School transport Maintained nurseries update Parking at schools EY strategy and school improvement model update	Lancashire energy strategy Review of Community Safety Partnerships and governance arrangements Greater Lancashire plan LCC Carbon Plan/Internal Energy and Water Management Policy Universal credit	Housing with Care and Support Strategy 2018-2025 Urgent Mental Health Pathway Transforming Care (Calderstones) Social Prescribing Cessation of the Lancashire Wellbeing Service Tackling period poverty Delayed transfers of care Stroke Programme Vascular, head and neck Suicide prevention in Lancs Review of Primary Care Networks and Neighbourhoods Transforming hospital services and care for people in Southport, Formby & West Lancs Disabled Facilities Grants	Local Government Funding and Income Generation Task Group Update on Reducing Single Use Plastics in Lancashire

## Internal Scrutiny Committee Work Programme 2019/20

The Internal Scrutiny Committee Work Programme details the planned activity to be undertaken over the forthcoming municipal year through scheduled Committee meetings, task group, events, training and through use of the 'rapporteur' model.

The items on the work programme are determined by the Committee following the work programming session at the start of the municipal year in line with the Overview and Scrutiny Committees terms of reference detailed in the County Councils Constitution. This includes provision for the rights of County Councillors to ask for any matter to be considered by the Committee or to call-in decisions.

Coordination of the work programme activity is undertaken by the Chair and Deputy Chair of all of the Scrutiny Committees to avoid potential duplication.

In addition to the terms of reference outlined in the [Constitution](#) (Part 2 Article 5) for all Overview and Scrutiny Committees, the Internal Scrutiny Committee will:

- Determine which Overview and Scrutiny Committee considers a matter where this is not clear.
- Receive for approval requests from the other Overview and Scrutiny Committees to establish task groups and/or other working groups
- Receive for approval requests from the other Overview and Scrutiny Committees to establish as necessary joint working arrangements with district councils and other neighbouring authorities
- Review and scrutinise all services provided by the authority, unless specifically covered by the terms of reference of another Overview and Scrutiny Committee
- Consider matters relating to the general effectiveness and development of Overview and Scrutiny in the authority including training for County Councillors and Co-optees
- Recommend the Full Council to co-opt on to a Committee persons with appropriate expertise, without voting rights
- Establish arrangements for the scrutiny of member development, and receive reports from the Member Development Working Group

The Work Programme will be submitted to and agreed by the Scrutiny Committees at each meeting and will be published with each agenda. The dates are indicative of when the Internal Scrutiny Committee will review the item, however they may need to be rescheduled and new items added as required.

**Work areas already covered:**

<b>Topic</b>	<b>Meeting Date</b>	<b>Agreed Recommendations</b>
Highway Adoption and the Process Involved	27 September 2019	Recommendation 1 of the report be reworded.  That Recommendation 2-5 of the report be approved.
Update on Reducing Single Use Plastics in Lancashire	27 September 2019	Further update to be provided in May 2020.
Blue Badges	17 January 2020	The update and changes to criteria be noted.
Corporate Strategy Performance Monitoring Proposals	17 January 2020	To note the report and performance indicators.  To receive the full quarterly monitoring report.
Budget Savings Update	17 January 2020	Further updates to be included as part of the Internal Scrutiny Committee work programme.
Joint Health Scrutiny Committee Meeting	17 January 2020	Agree the proposed Joint Health Scrutiny Committee and its Terms of Reference.
Pothole Policy and Repair Methods	13 March 2020	To note the update provided.



Gully Cleaning Policy and Attendance	13 March 2020	To note the update provided.
ICT and the relationship with Members	13 March 2020	To note the update provided.

**Work areas to be covered:**

Topic	Scrutiny Purpose (objectives, initial outcomes)	Scrutiny Method	Lead Officers/ Organisation	Proposed Date(s)	Recommendations	Progress
Meeting						
Local Government Funding and Income Generation Task Group	Further update to committee on progress of recommendations as detailed in the report.	Committee Meeting	Ajay Sethi	15 May 2020	To note the update.	
Update on Reducing Single Use Plastics in Lancashire	An update report on the ongoing work to reduce single use plastics within the county council and the development of a strategy to make LCC a SUP free authority where possible and feasible.	Committee Meeting	Mike Kirby, Clare Johnson, Steve Scott, William Maxwell, Rachel Tanner, Ginette Unsworth, Ajay Sethi, Nigel Craine, CC Albert Atkinson	15 May 2020		
Regulation of Investigatory Powers	To provide an annual update to the committee.	Committee meeting	Laura Sales/Amanda Maxim	10 July 2020	To note the report and update.	Annual update.

## Appendix B

Topic	Scrutiny Purpose (objectives, initial outcomes)	Scrutiny Method	Lead Officers/ Organisation	Proposed Date(s)	Recommendations	Progress
Task Group						
Bite Size Briefing						
Reducing Single Use Plastics	Information to all members on the issues of plastic waste and what is being done to address this and what role councillors can play.	Bite Size Briefing	Mike Kirby	9 October 2019		
Winter Gritting	Information to all members on winter gritting and how councillors can help more.	Bite Size Briefing	Phil Durnell/Ridwan Musa	20 November 2019		
Briefing Note						
Member Grants, CGF and LIF	Impact on third sector and community organisations in relation to the withdrawal of funding.	Briefing note for members	TBC	Mar 2020		

# Agenda Item 10

(NOT FOR PUBLICATION: By virtue of paragraph(s) 7 of Part 1 of Schedule 12A of the Local Government Act 1972. It is considered that all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information)

Document is Restricted



# Appendix A

(NOT FOR PUBLICATION: By virtue of paragraph(s) 7 of Part 1 of Schedule 12A of the Local Government Act 1972. It is considered that all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information)

Document is Restricted





# Appendix B

(NOT FOR PUBLICATION: By virtue of paragraph(s) 7 of Part 1 of Schedule 12A of the Local Government Act 1972. It is considered that all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information)

Document is Restricted



# Appendix C

(NOT FOR PUBLICATION: By virtue of paragraph(s) 7 of Part 1 of Schedule 12A of the Local Government Act 1972. It is considered that all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information)

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# Appendix D

(NOT FOR PUBLICATION: By virtue of paragraph(s) 7 of Part 1 of Schedule 12A of the Local Government Act 1972. It is considered that all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information)

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